

**Form 1171A  
Trade Ally Initial Application**



**To be completed by Trade Ally Applicant**

Welcome! This is the initial application to become a "Trade Ally" of Energy Trust of Oregon, Inc. ("Energy Trust"). If Applicant has previously submitted this form, you do not need to submit it again unless your business information has changes since your initial enrollment.

First-time Applicants will need to submit this signed and completed **Form 1171A**, and;

- Program Specific Application Addendum(s) for each of the Programs to which you are applying**
- Certificates of insurance, including proof of workers compensation certificate, as required by the Program-specific Application Addendum(s)**
- Training, references, and any other information or documentation, as required by the Program-specific Application Addendum(s)**

Energy Trust will not review any application until all required information has been received. If approved for a Program, Applicant will receive a written Program-specific Approval Notice. Trade ally status is not finalized until receipt of such notice.

**Energy Trust Trade Ally Programs (Check all Energy Trust programs in which you want to participate.)**

RESIDENTIAL	COMMERCIAL	RENEWABLES
<input type="checkbox"/> Home Energy Solutions – Existing Homes	<input type="checkbox"/> Existing Buildings	<input type="checkbox"/> Small Wind
<input type="checkbox"/> Existing Multifamily – Residential	<input type="checkbox"/> New Buildings	<input type="checkbox"/> Solar Electric
<input type="checkbox"/> New Homes		<input type="checkbox"/> Solar Water Heating
<input type="checkbox"/> New Multifamily		

**How did you hear about Energy Trust programs?**

<input type="checkbox"/> Contractor	<input type="checkbox"/> Cascade Natural Gas	<input type="checkbox"/> Portland General Electric	<input type="checkbox"/> Email	<input type="checkbox"/> Magazine	<input type="checkbox"/> Sales Call	<input type="checkbox"/> Website
<input type="checkbox"/> Energy Trust	<input type="checkbox"/> NW Natural	<input type="checkbox"/> Other Utility	<input type="checkbox"/> Event	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Sign	<input type="checkbox"/> Word of Mouth
<input type="checkbox"/> Organization	<input type="checkbox"/> Pacific Power	<input type="checkbox"/> Other	<input type="checkbox"/> Letter or Mail	<input type="checkbox"/> Radio	<input type="checkbox"/> Television	<input type="checkbox"/> Other
If Other:			If Other:			

**Applicant Information (Contact Information will be posted on web.) Check this box if you do not want to be listed**

Company Name (as shown on Applicant's last income tax return)				Years in Business	
Years Under Current Ownership		Number of Employees (FTE)		Website	
Contact Name			Title		
Address		City		State	Zip
Mailing Address (If different)		City		State	Zip
Office Telephone		Cellular Telephone		Fax	
Email Address (needed for regular updates)					
Construction Contractors Board (CCB) Number (if applicable)				Expiration Date	
If your company has multiple business locations, please attach a list of locations, addresses, contact people, email addresses, etc.					

**Service Information**

Service Areas (please check all that apply)	
<input type="checkbox"/> 1 North Coast (Astoria, Lincoln City)	<input type="checkbox"/> 7 Columbia Basin (Hood River, Moro, Arlington)
<input type="checkbox"/> 2 South Coast (Coos Bay, North Bend)	<input type="checkbox"/> 8 Central (Bend, Redmond, Prineville, Madras)
<input type="checkbox"/> 3 Portland Metro (Portland and surrounding cities)	<input type="checkbox"/> 9 Klamath Basin (Klamath Falls, Lakeview )
<input type="checkbox"/> 4 Mid-Willamette (Salem, Dallas)	<input type="checkbox"/> 10 Northeast (Pendleton, La Grande, Enterprise)
<input type="checkbox"/> 5 Southern Willamette (Eugene, Corvallis, Albany)	<input type="checkbox"/> 11 Eastern (Baker City, Canyon City)
<input type="checkbox"/> 6 Southern (Medford, Roseburg, Grants Pass)	<input type="checkbox"/> 12 Southwest Washington (If you select this box, you must complete <b>Form 371A</b> and/or <b>Form 171B</b> )

To be completed by Trade Ally Applicant

**Terms and Conditions for Participation:**

1. Applicant approval for a particular program will be effective as of the date of an Application Approval Notice and Applicant will be subject to these terms and conditions and all program-specific terms and conditions for participation. Trade ally approval for each program will continue for a term of one year from the date of the program's Application Approval Notice, and will subsequently automatically renew each year on the anniversary of such Application Approval Notice for additional one year periods, unless otherwise suspended or terminated in accordance with these terms and conditions, or any program-specific terms and conditions.
2. Once approved as an Energy Trust trade ally, Applicant may be listed on Energy Trust's website as a participating trade ally of Energy Trust.
3. Energy Trust will provide Applicant with informational training materials, and additional training as required by each Energy Trust program for which Applicant has been approved.
4. Applicants must comply with all laws and maintain all appropriate licenses, registrations, and certifications for the work they are performing, including, but not limited to, Construction Contractors Board (CCB) requirements and Washington Contractors requirements.
5. Applicant will indemnify, reimburse, hold harmless and defend Energy Trust, as well as its directors, officers and employees, agents and other consultants from any claims of any kind, including but not limited, to all fees and charges of engineers, architects, attorneys and other professionals and all court or arbitration or other disputed resolution costs arising out of or connected in any way with any act or omission of Applicant, its employees, agents or subcontractors of any tier or any other entity or person for whom Applicant is liable, in the performance or nonperformance of services as an Energy Trust trade ally.
6. Applicant understands that there will be inspections and verifications of trade ally work in accordance with policies and procedures of each of the Energy Trust programs for which Applicant has been approved. Trade allies must cooperate with these inspections and verifications, and continue to perform at an acceptable standard. **Inspections will verify the project for program purposes only, and no warranty for any purpose is implied.**
7. Once approved as an Energy Trust trade ally, Applicant is authorized to use Energy Trust's trade ally logo consistent with Energy Trust logo usage guidelines, provided that Applicant submits the proposed materials for review and approval by Energy Trust.
8. **Applicant agrees to represent its business in an ethical, professional matter and as an independent contractor and at no time will it represent its business as an agent or representative of Energy Trust. Applicant will act as an independent contractor to provide services to its customers, and no employee of Applicant will be considered, for any purpose, to be an employee, agent, partner or representative of Energy Trust. Any contracts between Applicant and its customers or any third parties shall clearly and conspicuously express that no agency relationship exists between Energy Trust and the Applicant. Applicant has no power or right to bind Energy Trust or act on its behalf when dealing with customers or third parties. Applicant and Energy Trust shall not exercise any control or supervision of one another, nor be responsible for each other in the performance of any service.**
9. Applicant understands that Energy Trust is not endorsing its business, or warranting or endorsing any equipment that may be sold by Applicant. **Under no circumstances shall Energy Trust be liable to Applicant for any direct or indirect losses, costs or damages arising from or related to any representations, equipment or installation under the program.**
10. Trade ally status may not be assigned. Applicant may discontinue participating as a trade ally by notifying Energy Trust in writing of that decision. Energy Trust may suspend and or end Applicant's participation at any time, in their sole discretion, by notifying Applicant in writing of that decision or in accordance with the program requirements for any program for which Applicant has been approved as a trade ally.
11. Energy Trust and its representatives shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of trade ally or any other persons to hazardous materials of any kind in connection with trade ally's participation in any Energy Trust program, including without limitation asbestos, asbestos products, PCBs or other toxic substances.

By my signature below, I represent and warrant that (i) I am duly authorized to submit this Application on behalf of the Applicant; (ii) the information provided in this Application and any other related documents delivered to Energy Trust, is true, accurate and complete; (iii) I have read this Application in its entirety; and (iv) I understand and accept the terms and conditions contained in this Application. I further understand and accept that the approval or rejection of the Application is in the sole discretion of Energy Trust and that only upon receipt of any Program-Specific Application Approval Notice will Applicant be a trade ally of Energy Trust.

Name of Company	Authorized Representative (printed name)	Title
Signature		Date